MINUTES OF THE SWIMMING TARANAKI INC. BOARD MEETING,

Tuesday 10th February.

Start time 7pm, at Safety Solutions.

PRESENT: Paul Feltoe, Kim Treweek, Brendan Roche, Daniel Hancock, Louisa Parker.

APOLOGIES: Mariano Garcia Nani.

CONFLICTS OF INTEREST REGISTER: None.

STRATEGIC PLAN: no further update.

CONFIRMATION OF PREVIOUS MINUTES: The minutes of the meeting held on the 9th of December 2025 were read and accepted.

Daniel/Brendan **CARRIED**

MATTERS ARISING: none

POLICIES/GOVERNANCE:

Suggestion for a new 'financial' policy to make payments easier ie payroll
Scope of internal guidance on how we handle our funds. Salary adjustments, new laptop, software etc. An operating document for the board that guides how we operate financially.
Daniel said the board need to see details about the reserves. Term deposits and operational policy should be discussed.

TO ACTION:

Louisa to bring the financial policy to the next meeting along with details of the Term Deposits.
Paul/Louisa to purchase a new laptop in the region of $1500 - $2000 before the end of March.
The Microsoft package (currently due to expire on 27th April) will need to be renewed and Meet Manager Swimmeet 8 will be uploaded when the new laptop arrives.

Brendon/Daniel **CARRIED**

HEALTH & SAFETY: None

FINANCIAL REPORT:

- Profit & Loss attached
- FC summary to come at next meeting. We are still waiting on payments. Abi to come along to the next meeting and will come to the FC BBQ wrap up.
- Long Distance Meet from Nov 2025 attached. There was a healthy attendance at this meet with the aim being that more clubs are involved this year (2026).

Resolution for Funding from Pelorus

It was resolved that Louisa will apply to Pelorus Trust for funding towards accommodation & travel costs for the Taranaki clubs; Aquabladz and Stratford Flyers.

These clubs have swimmers competing at the 2026 National Age Group Swimming Competition at the Hawkes Bay Regional Aquatic Centre between the 8th – 12th April 2026.

We are asking for financial assistance toward the cost of 34 people (27 swimmers, 2 x coaches and 5 parent help for transport & accommodation to this event which is $18,869.56 (exclusive of GST).

Daniel/Paul **CARRIED**

Resolution for Funding from Aotearoa

It was resolved that Louisa Parker will apply to Aotearoa Gaming Trust for funding assistance for accommodation at the 2026 NZ National Swimming Championships being held in Auckland at the Sir Owen G Glenn National Aquatic Centre from the 13th – 17th May, 2026.

We are asking for financial assistance for accommodation for four swimmers, one coach and one parent support to this event which is $5904 (exclusive of GST).

Daniel/Paul **CARRIED**

Technical Report

Our current focus is on preparing for the regional event this weekend. This meeting serves as an opportunity to further training for those wishing to become an official and following the official pathway. We currently have four officials training as IOT.

Swimming New Zealand have set procedures to ensure consistency and standards in training. While it is easy to focus on the 'on the job ' process on pool deck, there are also fundamental steps to be taken at the commencement of learning. This includes receiving a SNZ number and undertaking Police Vetting.

SNZ sets out the process to be followed for police vetting and this must be undertaken by the individual themselves. Once this has been satisfactory completed training can commence.

This also serves as a reminder that police vetting of all officials should be up to date.

Rowan Williams

It was noted that Police vetting must be done by individuals themselves through the SNZ website.

Records Officer Report
No records broken in December 2025 or January 2026

TARANAKI EVENTS

Flannagan Cup
This event had record numbers this year with great feedback from competitors. There will be a committee wrap up before next ST Board meeting.

Taranaki Summers
The Summers are on the same day as the Northern Regional senior surf champs because Easterns was cancelled due to the disaster at Mt Maunganui. The pool will only be open from **8:30am on Saturday and Sunday for entry**. Warm up is 9am. Louisa to do an email along with the psych sheets to let people know. There will be a photographer from the Council there (Police vetted and approved) who will be taking photos. Suggest that we send an email out saying if anyone DOESN'T want their photograph/their swimmers photograph taken to notify the recorders. This should be told over the loudspeaker on the day.
There are lower numbers due to the SLS change of date.
TO ACTION:
Louisa to send email suggesting that people bring chairs and notify them of opening times of the pool. Seating plan will be sent out.

Summer Series
As a recap we received $400 for spot prizes and $500 for ribbons from Taranaki Foundation (the ribbons invoice is $594 this year) and we requested $585 from Toi for pool hire (estimated cost last year was $585) and received almost all of what we asked for in the P & E funding application.
It was agreed to give away the smaller sized 'Interclub' black jackets and some rash tops with 'Interclub Give it a Go' on them as spot prizes.
Daniel stressed that there were lots of new faces with swimmers who could/should be progressing in swimming but this needs the coach's input.
Any help at any of these 4 events from board members gratefully accepted.
Bendon said it was a great event and an excellent way to get kids interested in competitive swimming.

Paul/Kim **CARRIED**

NATIONAL EVENTS

Div 2 (Funding) We are waiting for the results of our funding application to Bobby Foundation.
After the ST application was submitted, Aquabladz approached Grassroots for funding for the same purpose at the same event which funding organisations do not encourage. Bobby was informed and ST said we would let them know the outcome of the Aquabladz application. Grassroots declined Aquabladz money and Bobby were notified no clubs were receiving money from any other source.
Aquabladz then applied again to Grassroots, without consulting ST, in another round of funding and this time received $3000.
Bobby was notified (as per their regulations) and this could significantly affect the result of any funding ST would receive. The Bobby Foundation decide funding at a board meeting on the 27th February.
It was agreed that Swimming Taranaki need to notify Aquabladz, outlining the repercussions of applying for funding for the same purpose at the same event.
This potentially could affect the funding result for the region.

Our policy is to apply for funding at national events. The aim of this was to make it easier on clubs, so they can utilise their limited funding options for other events.

TO ACTION

Louisa to add the 'funding' policy to the agenda next month. The board will specifically look at swimmers who are ELIGIBLE for the funding. If money from ST is being put into swimmers' progression, then they should be attending regional meets.

Louisa to send this policy to the board members well before the next meeting so that everyone can read this policy for discussion at the next meeting.

Louisa to send a letter to Aquabladz.

Transfers

None

GENERAL BUSINESS

Stratford Flyers have put carnivals in the calendar for April 19th and June 7th.

TO ACTION:

Louisa to bring a calendar to enable dates to be entered for 2026-2027.

Communications

Paul Feltoe to set up a Whatsapp group for the board. The aim is to help improve comms & collaboration between Board members. Whatsapp gives a quicker escalation route if you want feedback more quickly.

Vacancy on Board

Ali Hickford has indicated that she will put her name forward at next AGM to be on the Swimming Taranaki Board. A reminder to everyone that we are still looking for a new board member.

Meeting closed 7:58pm

The next meeting will be held on **Tuesday 10th March at Safety Solutions**.

Signed



Date:

10.03.26